

## Call for Quotations

(for use in project contracts that are partially financed from public funds and where the purchaser is not liable to act according to the law 137/2006 coll., about public tenders and later amendments)

<b>Funding program name:</b>	7RP
<b>Project registration number:</b>	No. 604646
<b>Project title:</b>	iSTRESS
<b>Order title:</b>	<b>Tensile stage</b>
<b>Subject of the order:</b>	Tensile stage for the LYRA system
<b>Date of the call:</b>	<b>29<sup>th</sup> of February, 2016</b>
<b>Name/ Purchaser company:</b>	TESCAN Brno, s.r.o.
<b>Purchaser headquarters:</b>	Brno, Libusina trida 1, 623 00 Brno
<b>Authorized person representing the purchaser:</b>	Ing. Petr Perina, Statutory, Tel: +420 530 353 416 Ing. Antonín Sedlacek, Statutory, Tel. +420 530 353 422
<b>Purchaser VAT number:</b>	CZ 017 33 214
<b>Contact person representing the purchaser, including contacts (phone, email)</b>	<b>Ing. Jiri Dluhoš / technical questions</b> Tel.+420 530 353 163, Mail: jiri.dluhos@tescan.cz Hana Luhanova / other questions Tel.+420 530 353 483, Mail: hana.luhanova@tescan.cz
<b>Period of quotation delivery</b> (date and time defining the beginning and end of the period)	From announcement of call to 15 <sup>th</sup> March, 2016 at 2 pm CET Quotations received after the deadline shall be rejected and will not be further evaluated.
<b>Detailed description of the order subject:</b>	Delivery of a tensile stage for the LYRA system
<b>Expected order price (CZK)</b>	Max. 1 900 000 CZK excluding VAT The order price will be listed on the cover sheet of the order. The order price is the final price including transportation and insurance costs. The actual quotation must specify the prices of individual items comprising the object of the contract. For evaluation, any prices quoted in other currencies shall be converted to CZK using the current exchange rate of the Czech National Bank. Purchaser may cancel the tender without giving any reason.
<b>Order type:</b>	This is a small-volume order, not a tender according to the law 137/2006 coll. about public tenders and later amendments.
<b>The time and place of delivery</b> (order processing)/ time schedule/ duration of the contract	<b>Schedule:</b> <ul style="list-style-type: none"> <li>• The deadline for quotation delivery is <b>15<sup>th</sup> of March, 2016 at 2 pm CET</b>. Quotations received after the deadline shall be rejected and will not be further evaluated.</li> <li>• Vendor selection shall take place on the 16<sup>th</sup> of March 2016 at 2 pm CET and the results will be announced via e-mail and post to all tenderers on 17<sup>th</sup> March 2016. The contract will be signed within 7 days following vendor selection</li> <li>• The order fulfillment is required within 30 days from the contract signature.</li> </ul> <p>The place of delivery: TESCAN Brno,s.r.o. Libusina trida 1, 623 00 Brno</p>
<b>Place of quotation delivery / acceptance</b>	TESCAN,Brno s.r.o. – submitted by post or in person.
<b>Evaluation criteria</b>	<b>Order price 70%</b> <b>Technical specification 30%</b>
<b>Requirements for basic and professional qualifications on the part of the supplier</b>	QUALIFICATION CONDITIONS Basic qualification conditions <ul style="list-style-type: none"> <li>a) The supplier shall not have been convicted for any criminal offense, nor shall have been convicted for offenses where the matter is related to the subject of business of the</li> </ul>

supplier under special regulations. Further, no such convictions against the company shall have been revoked. These conditions shall be met by submitting a binding declaration signed by the appropriate signatory authority.

**Attachment 2.**

- b) The supplier's property shall not be involved in insolvency proceedings and there shall be no declaration of bankruptcy, nor shall any insolvency petition have been rejected because the property is insufficient to cover the costs of the insolvency proceedings. Further, no bankruptcy shall have been canceled because the value of the property was entirely insufficient nor shall the company have been ordered into receivership under special legislation. These conditions shall be met by submitting a binding declaration signed by the appropriate signatory authority. **Attachment 3.**
- c) The supplier shall not be under liquidation. This condition shall be met by submitting a binding declaration signed by the appropriate signatory authority. **Attachment 3.**
- d) The supplier shall not have any tax arrears, both in the Czech Republic and in the country of residence, place of business or residence of the supplier. This condition shall be met by submitting a binding declaration signed by the appropriate signatory authority. **Attachment 3.**
- e) The supplier shall not be in arrears in payments towards, and/or penalties for, mandatory contributions according to social security and state employment regulations both in the Czech Republic and in the country of residence, place of business or residence of the supplier. This condition shall be met by submitting a binding declaration signed by the appropriate signatory authority. **Attachment 3.**

Professional qualification conditions

- The supplier shall be a registered business or have a registered business license and/or certificate proving the capability to provide the material and or services required by the tender documents.
- This condition shall be met by submitting a copy of the incorporation documents of the supplier company, or an abstract of the registration from the register of companies, or any other document from a similar register, or a copy of the business license.

Technical qualification conditions:

- The supplier shall submit a list of references of similar orders within last 3 years, including also a description of the order and the name and address of the purchaser contact. **Attachment 4.**

**Requirement for providing a contact person on the part of the supplier:**

The supplier shall provide contact details (phone and email) for the contact person responsible for this quotation.

**Specifications for the form of the quotation and the order price**

**The quotation must be submitted in writing either by post or in person to the purchaser's address!**

**The quotation must be submitted in writing either by post or in person to the purchaser's address.** The quotation must be in either Czech or English. One copy of the quotation must be delivered in a sealed envelope, with the company name or the contact name and surname and the stamp. The envelope must indicate the order name and the words "PUBLIC TENDER, DO NOT OPEN!" on the top.

**Quotation must include:**

- Cover note Annex 1
- Documents proving qualifications Annex 2 - 4
- Declaration of consent Annex 5
- Quotation with technical details Annex 6

	<ul style="list-style-type: none"> <li>- According to the required technical specifications, a <b>3D Model</b> of the chamber showing tensile stage configuration and placement (in .STEP format)</li> <li>- <b>Certificate of professional qualifications</b> (i.e. information about the incorporation/establishment of the supplier company, documents proving that the legal representative is entitled to sign on behalf of the organisation and trade authorisation for the supplier's field of business.)</li> </ul> <p>The quotation will also include a contractual proposal including these minimum terms and conditions:  <b>Delivery date</b> – 4 months after date of order  <b>Delivery terms</b> – DAP Brno (INCOTERMS)  <b>Price</b> – The quoted order price is final (must include all charges e.g., transport) and no changes are allowed.  <b>Payment terms</b> – Through invoice, standard validity 30 days  <b>Warranty</b> – minimum warranty period is 24 months from the date of approval of the installation protocol (incl. technical parameters) by the purchaser.  <b>Service</b> - During the warranty period supplier shall provide service free of charge.</p>
<p><b>Archiving and control requirements:</b></p>	<p>According to the contract, the chosen supplier shall be responsible for archiving all documentation till the year 2025 or for the time period specified in the legislation of the Czech Republic (Act No. 563/1991 Coll., on Accounting, and Law No. 235/2004 Coll., on value added tax). The chosen supplier shall also be obliged to make available the contract documents relating to the execution of this contract to person(s) authorized to exercise control over the project from which the order is paid for.</p>
<p><b>Other requirements:</b></p>	<p>The quotation shall be submitted in Czech or English language.</p>
<p><b>The Purchaser (contracting authority) reserves the right to cancel the tender without giving any reason before the end of the tender period.</b></p>	